4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The College has an Academic Calendar, a College Routine and, department timetables of the various departments. The Curriculum is designed by the affiliating University and several faculty members of the College are members of the Boards of Studies of the various departments and are involved in the syllabus framing done by the affiliating university.

The College offers Add On Courses whose syllabus and guidelines are decided by the departments offering the courses.

Minutes of meetings of the various sub committees are regularly and meticulously maintained. Teachers maintain their individual self appraisal data as well.

Remedial classes are part of the regular teaching learning system and is a practice followed by all departments in the College. Departments also have a mentoring system in place that works by meeting and talking to students regularly and offers advice and guidance as and when required.

Regular parent teacher meetings are held. The IQAC of the College organizes them and departments also meet the parents separately updating information on students' performance, attendance, result, etc.

A continuous assessment system is in place. Internal examinations are held centrally to help facilitate smooth conduct of examinations. Class tests, viva, presentations are held as well. Several departments organize annual student seminars. The department of English, for instance, has been organizing an Annual Students Seminar since 2004 (with a gap of just one year) where students of the 2nd year (3rd/4th semester) present papers and engage in interactive discussions. Students also contribute to wall magazines, bulletins, newsletters and department journals as well.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 17

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 9.89

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
133	022	025	140	000

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The College follows the syllabus framed by the West Bengal State University to which the College is affiliated. Several components of the syllabi of several courses taught in the College include issues relevant to gender, environment and sustainability, human values and professional ethics with a view to creating a value-based all round development of students. Several activities are also organized in these areas throughout the year in the College in order to create a holistic teaching learning experience in the College.

Gender

Gender related courses are an integral component of various courses taught in the College. For instance, the English Honours programme has a special paper in semester 5 that is entirely focussed on women's writing. Also several components that focus on gender are also part of the English honours syllabus of other semesters as well. Bengali Honours curriculum also approaches gender issues through medieval and modern literature. Gender also features in the Political Science curriculum as well. The ICC of the College organizes talks, awareness programmes, film shows and poster exhibitions to sensitize students. All faculty, non teaching faculty and students are encouraged to work towards gender equity. The College takes initiatives in organizing seminars on gender related topics. A variety of community outreach programmes that include health and hygiene camps, slum adoption, etc enable exposure to real life situations. The NSS Unit of the College takes an active part in organizing these community outreach programmes.

Professional Ethics and Human Values

To create social awareness among the students, lectures and quiz contests, essay competitions, etc. are organized by the NSS and other cells/committees of the College. The College takes efforts to work towards an integration of ethical and human values through various extra-curricular activities as well. Guest lectures on value education have been organized for students, both in the physical and online mode. National festivals like Independence Day and Republic Day serve as a reminder of a feeling of being part of one country and working towards the growth and development of the country and are celebrated with great fervour in the college. Several social activities have been initiated by the college like Blood donation camps, Anti-Drug programmes, Dementia awareness programmes, Thalassemia awareness programmes, etc. The curriculum of several courses includes ideas of cultural diversity, ethics, scientific methodology, comparative study of religions, ancient and modern philosophy etc.

Environment and Sustainability

The College fosters a sustainable way of life that brings together water quality, air quality, education, healthcare, innovation and human values into its gamut. Several Add On Courses, like "Grow Your Own

Mushroom" has made it possible to bring in ideas of sustainability and growth into classroom teaching. A compulsory course on Environment studies is included in all UG programmes. Environment awareness programmes, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are celebrated every year. The College has an Eco Club that engages students and faculty members in several activities that have to do with the environment and biodiversity.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 42.4

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 237

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)