

## NOTICE

Date: 12.09.2019

A meeting of 'Internal Complaints Committee' will be held tomorrow, 13.09.19, Friday at 3:30 pm, in the general staff room. All members are requested to attend the meeting.

Convener

Kayna Guba Majumdar  
12.9.19.

### Agenda:

- \* Discussion on rules and regulations;
- \* Things to be done in the following year:

### Members:

Suchira Sarkar  
Aloke. K. Chatterjee  
Shampa Ghosh  
Manasi Basu  
Sarat Datta  
Shampa Chatterjee  
Gangabata Mukherjee  
Ankita Basu  
Sachinika Chakraborty  
Kayna Guba Majumdar

  
12.09.19

# Meeting

13.09.2019

## Members present.

1. Nayna Guha Mazumder 13.9.19
2. Gaurang 13/09/19.
3. Hiran Ban
4. Suchismita Chatterjee 13.9.19.
5. Suchira Sarkar 13.9.19
6. Shampa Ghosh 13.9.19.
7. Arjo Kumar Chatterjee 13.9.19
8. ~~Soni~~ Datta. 13/09/2019.
- 9.
- 10.

Agenda : \* Discussion on rules & regulations  
\* Things to be done in the following year.  
\* Miscellaneous.

## Minutes :-

1. Ensure the placement of Complaint box <sup>in each floor.</sup> The complaint box would remain under lock and key. The contents of box to be checked on monthly basis.
2. Sensitization of all stakeholders ~~through~~ <sup>in collaboration</sup>
  - a. Participation and collaboration with NGO by arranging workshop, seminar, discussion etc.
  - b. With ~~the~~ crime cell, Kolkata Police department.
3. Reporting of verbal assault on Sem III, English honours students by a section of student community was made by Prof. Suchira Sarkar of English department. It was unanimously decided by the committee members that issue will be placed in the T.C for further.
4. Constitution of <sup>Ice</sup> committee: Members suggested the inclusion of external members from NGA & ...

An emergency meeting of 'Icc' was held today at 2.20pm immediately after listening a complain\* by a student of a department, which was reported by one of the teachers of the department.  
(\* Sexual Harassment by family members)

Decision taken:—

Calling the victim — informing principal — taking down complaints in front of committee members — considering suggestions of the principal — to call another meeting immediately and calling the victim and asking her whether she is willing to take help of any organisation dealing with such cases.

Members present:

1. Shampa Gpt 19.2.2020.
2. Suchismita Chakraborty 19.2.2020
3. Jyotika Barua 19.2.2020.
4. Manan Basu 19.2.2020
5. Dr. Anuska Chakraborty 19.2.2020
6. Suchis Sarkar 19.2.2020
7. Nayna Gaha Mehera. 19.2.2020

Three of us reported the case to the principal and the girl was called to face the committee along with principal tomorrow.

Dr. Anuska Chakraborty  
Nayna Gaha Mehera  
19.2.2020

20.2.2020

A meeting of the ICC was held today (as decided yesterday) at 12 noon in Co-op/Naac Room. The girl was called and she sat before all the members present today. (signatures below). She described her story which was recorded partly.

with her with her complains and ignores the situation.

Members present :-

1. Papia Chakrabarti 20.02.2020
2. Anshika Barua
3. Anurupa Chatterjee
4. Anshika 20/02/2020.
5. Suchismita Chatterjee 20.02.2020
6. Shampa Ghosh 20.02.2020
7. Nayna Gunde Magnume. 20.02.2020.

The committee has decided to call her sister for cross verification of her complaint. Principal had suggested to accommodate her in the college hostel as an immediate solution to the problem. And she was asked to apply for the hostel accommodations soon as possible.



12th March 2020

An emergency meeting was called today and members were informed over telephone. Luchismita out of station, Shampa. Bhattacharya absent.

We met at 1.30 pm.

Agenda:- Written complaint\* submitted by the student of <sup>(Previous page)</sup> Bob. Han. It will be opened and discussed about the line of action.

Members present:-

1. Nayna Gubha Magumde 12.3.20.
2. Manan Ban
3. Shampa Ghosh 12.3.2020.
4. Anubika Barua 12.3.2020.
5. A. C. Kumar (Challenger) 12.3.2020
6. ~~S. Datta~~ Datta, 12/03/2020.
7. Suchira Sarkar 12/3/2020
8. Tapia Chakrabarti 12/3/2020

The letter was read by N.G.M and a decision has to be taken in the meeting. Her sister has to be called is the unanimous decision (with sister's photo identity).

A meeting was called virtually today. 28th June

Since the Lock down began on 22nd March (all India) and 17th March (in W.B). The student, 'Adisha Mallick' (IInd Sem 200A) case would not proceed further.

A decision to carry out a virtual session on the topic "Healthy Relationship" by any person who had a sound knowledge on Gender Issues.

Suggestions came from the members that one Senior Gender Trainer 'ANAMITRA MITRA' could be contacted for a session.

Accordingly spoke to ~~Prof.~~ Anamitra Mitra and she agreed to speak on the topic.

It was suggested to form a WA group of the BKE College ICC so that easy interaction may be possible henceforth.

WA group formed on 28th June 2020.

BKE.. ICC.

Discussions continued in WA Group regarding the webinar, on several dates and also virtual meetings were held.

Principal was also invited in the virtual meet and dates of the Webinar was fixed.

Minutes of the meeting held on 28th June: 2020

A minute silence to pay respect to The departed soul of our GB President...who passed away yesterday night

1. Planning of a Webinar...date not fixed. Speaker.Anamitra Madam...topic..Healthy Relationship..
- 2.Mode of the Webinar to be decided.
3. My suggestion was to make it short. maximum1 hr. And to confine it within Bkc teachers and students this time
4. Most members agreed to the above. And experienced ones also gave suggestions
5. The case of the Zoology(hons) student. Bidisha..was also discussed. That she did not contact any of the members so far, may be due to lock down
- 6.A WA grp would be created so that all of us can interact as and when required.

Virtual meeting

29<sup>th</sup> June 2020

Agenda: (i) Webinar (ii) Distressed student Bidisha Mallick of 2004

Decisions:-

- (i) \* Spoke with Principal regarding dates of Webinar  
16<sup>th</sup> or 15<sup>th</sup> July 2020
- \* Webinar will be confined within college teachers, students & staff.
  - \* Poster/Flyer has to be made - Suchismita & Manohi will prepare it.
  - \* Principal suggested to do it in ZOOM-PRO.  
Time to be fixed after all members agreed.  
DATE: 15<sup>th</sup> JULY  
TIME: 5 pm to 8 pm.
  - \* Announcements and Introduction to be given by Ambika Barua and Alok Chatterjee.
  - \* Decided that date and time to be confirmed with the speaker and her e-mail id to be received. More meetings in future needed.

(ii) Zoology faculty teacher Neelakshi spoke with Bidisha as to whether she is facing any problem at home as this committee as earlier decided could not meet her sister due to lockdown.

Co-ordinator of IEC asked Neelakshi to call Bidisha and ask her whether her problems are the same.

She replied that problems had minimized and that she will stay at home because her music teacher will be teaching her at home and so it will not be possible for her to come and stay in our college hostel as suggested to her by Principal.

She further clarified that she is trying hard to accommodate and if it is absolutely impossible then she will look for other options.



S.No.	Number of Complaints Raised	Complaints Raised	Action taken
1	1	Student submitted a written complaint to the ICC regarding harassment from family	Committee held a meeting with the guardian and concerned student and Counselling was done