

BRAHMANANDA KESHAB CHANDRA COLLEGE
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Email: igacbkccollege@gmail.com

Ref No.

Date 12.07.2022

To
The Hon'ble Members
IQAC, BKC College

Sub: Invitation for IQAC meeting

Dear Sir/Madam,

We cordially invite you to a meeting of the Internal Quality Assurance Cell (IQAC) of Brahmananda Keshab Chandra College that will be held on 20.07.2022, Wednesday at 1:00 p.m at the committee room of the college.

Agendum:

1. Renaming of Classrooms
2. Proposal for PG study center under Netaji Subhash Open University
3. PG convocation
4. Green Audit for College campus
5. Innovation Cell
6. Preparation of AQAR 2021-22
7. Misc.

All the members are earnestly requested to attend the meeting



(Dr. Sheikh Ahmed Hossain)

Coordinator, IQAC
Co-Ordinator
IQAC

Brahmananda Keshab Chandra College
111/2, B. T. Road, Kolkata - 700108



(Dr. Papia Chakraborti)
Principal & Chairperson, IQAC

Principal
Brahmananda Keshab Chandra College
Kolkata - 700108

Meeting of IQAC with Internal Members.
Date: ~~20/7/22~~ 20/7/22 at 1 PM at Committee Room.
Wednesday.

Members Present

1. ~~P~~ 20/07/2022
2. ~~A~~
3. Halder. 20/7/22
4. Bora 20/7/22
5. Madhura Roy 20.7.22.
6. Debjan Pat 20/7/22
7. Soumabha Saha 20/7/22.
8. Smriti Chakraborty 20.7.22
9. ~~S~~ 20/7/22
10. Sushmita Chakraborty 20.7.22
11. Swapna Manna. 20.7.22

Resolutions :-

- 1) 3:3 → Modification. A 3 person committee for renaming of large classrooms and:
- 1) Subhendu Bikash Patra.
 - 2) Smritikana Chakraborty
 - 3) Md. Mainul Islam

The team will decide the namings and upon coordinating with Departments by 30th July, 2022.

- 2) NSOU :- ^{can} subjects to be applied for P.G., Study Centre.
Library & Inform. Scienc
M.A. in Economics, Public Administration.
M.A. in Social work, M.A. Education
"History", Pol. Sc. English Language Teaching
"Bengali", M.Sc. Zoology (enquire for practicals)

- 3) Regarding P.G. convocation, certificate will be designed and approved by University and get printouts.

4) For Green Audit Tenders; draft to be prepared mentioning Total college area (covered uncovered) and type of services to be mentioned by Dr. Madhura Ray & Dr. Ahmed Hossain.

5) Innovation cell :- All subcommittees ^(cells) to be formed according to the prescribed format in a NAAC meeting on 29th July, 2022 at 1 P.M.

Agenda; Profile video shoot.

: Code of conduct committee formation.

: First draft of AQAR 2020-2021 presentation.

6) AQAR > 2021-2022 new format to be followed.

Revision of all criteria members should be done in the forth coming NAAC meeting on 29th July, 2022.

Letter submitted to the Secretary Governing Body as a follow-up procedure

To
The Secretary,
Governing Body,
Brahmananda Keshab Chandra College.

Date- 22.07.2022

Sub: Decisions taken at the IQAC meeting held on 20.07.2022

Dear Madam,

The IQAC of Brahmananda Keshab Chandra College in it's meeting held on 20.07.2022 made following recommendations which are being referred to the Governing Body for further action:

- 1) IQAC proposed a committee with following members for renaming of the classrooms
 - a. Dr. Subhendu Bikash Patra
 - b. Dr. Smritikana Chakraborty
 - c. Md. Mainul Islam

- 2) The IQAC proposed to introduce post graduate study center under the Netaji Subhash Open University for the following subjects
 - a. Library and Information Science
 - b. Economics
 - c. Education History
 - d. Political Science
 - e. History
 - f. Bengali
 - g. Zoology

- 3) Documents collection started for the preparation of AQAR 2021-22.

Thanking you,
Yours sincerely



(Dr. Sheikh Ahmed Hossain)

IQAC Coordinator

Co-Ordinator

IQAC

Brahmananda Keshab Chandra College
111/2, B. T. Road, Kolkata - 700106